
JOB TITLE: AFTERHOURS CHILD PROTECTION WORKER

LENGTH OF CONTRACT: ONGOING ROTATIONAL SCHEDULE

PAY BAND: BASED ON BARGAINING UNIT PAY GRID

DESCRIPTION:

Under the direction of the Unit Services Manager, Staff occupying these positions will be authorized to represent the agency in child protection matters as they relate to emergency services and associated investigations and assessment. To present the agency with a screening and clinical assessment capacity by examining all requests for information, service, and subsequently referring to resources located either internal or external to the agency. The nature of service provided will be to respond to all contacts as presented and to diffuse crisis as presented outside of regular agency hours and to stabilize events presented until cases can be assumed by regular day staff. This position is designed to ensure requirements are met in accordance with the mandate directive as an authorized child welfare agency. Staff occupying these positions will be prepared to work independently with appropriate consultation with managers assigned to on-call. This role requires a great deal of flexibility in availability and may require working evenings, after hours, weekends and holidays.

DUTIES & RESPONSIBILITIES:

1. Staff will be scheduled to provide emergency after-hour-service for the territory assumed by Oxford CAS.
 2. These are not case carrying positions.
 3. Case will be assumed by day worker at beginning of next work day, including court activity.
 4. Afterhours Worker may be required to attend office during normal office hours however, this is to be kept at a minimum and as an extraordinary event.
 5. Afterhours Worker will be required to attend office during normal office hours for meeting, supervision and training purposes as defined by Services manager (appropriate remuneration will be compensated for these minimal events).
 6. Staff who will be authorized as a Child Protection worker for after-hours duties will be required to respond to all new calls received outside of regular business hours. The service is crisis response.
 7. Staff will, in consultation with and with the direction of the assigned Services Manager, respond to and attend to (as necessary) emergency, urgent care needs only; this will largely require investigation and assessment duties however may also include attendance to urgent issues involving children in care.
 8. Investigates reports of abuse, neglect and as assigned and as per agency policy and legislative requirements.
 9. Prepare applicable court documentation.
 10. Record appropriate data in the agency database system.
 11. Record activity and statistics as defined by the manager.
 12. Where, after investigation and assessment, the need to protect a child is evident, admits child to care by:
 - i. Apprehension, or
 - ii. Temporary Care Agreement.
6. Follows agency child in care policies
 7. And all other duties as assigned.

QUALIFICATIONS REQUIRED:

- B.S.W. /M.S.W. degree from a University of recognized standing.
- Previous experience in a Child Welfare is a must.
- Must be authorized to work as a child protection worker
- High level of maturity, integrity and interpersonal skills.
- Proven ability to work as an integral member of a team.
- Ability to use authority effectively and collaboratively with clients.
- Excellent oral and written communication skills.
- Excellent organizational skills and ability to maintain up-to-date records.
- Ability to function under stress and handle crisis situations.
- Demonstrated ability to conduct investigations and comprehensive assessments and to formulate and implement intervention plans in a manner that is respectful and inclusive of service recipients, and that facilitates family network - driven solutions to identified needs and concerns.
- Demonstrated ability to work respectfully and collaboratively with other service providers.
- Demonstrated computer literacy according to job requirements.
- Valid driver's license, and insurance in good standing and available vehicle.

If you feel you have the passion and skill set that would help to advance the purpose of the Children's Aid Society of Oxford County, we look forward to hearing from you! Please submit your resume and cover letter to hr@casoxford.on.ca. This competition will remain open until the suitable amount of applicants have been found.

We thank all applicants for their time in submitting their resume, but due to the high volume of applicants, only those considered for interviews will be contacted.

The Children's Aid Society of Oxford County is dedicated to building an organization that reflects the diversity of their residents and the communities they serve. This includes diversity in languages spoken, culture, race, sexual orientation and gender identity.

Accommodation will be provided in accordance with the Ontario Human Rights Code. Applicants need to make any accommodation requests for the interview or selection process known in advance. CAS Oxford will arrange reasonable and appropriate accommodation for the selection process, enabling you to be assessed fairly and equitably.

Please include Casual Afterhours in the subject line.

No Phone Calls Please!